

# 10 Day De-Clutter-a-thon Checklist



## *Medicine cabinet*

Clean out an expired or outdated medicine, makeup, first aid ointments, toothpaste, etc.

## *Linen closet*

Any extra blankets or towels you haven't touched in years that should be donated? What about those curtains you bought and decided you didn't like?

## *Bedroom closet/dresser*

This one is pretty straightforward.. get rid of clothes that you don't wear or that don't fit anymore.

## *Clean out nightstand*

There could be all sorts of things lurking in those drawers that get shoved in there before bedtime.

## *Office closet*

Go through old purses, bags, and other things that get stored in the office closet.

## *Kitchen cabinets*

Clean out cups, plates, expired food, baking pans, etc.

## *Kitchen drawers*

Get rid of old tupperware, utensils, and clean out that junk drawer! :-)

## *Bookshelves*

What books haven't you touched in ages?

## *Filing cabinet*

Check out my post on purging old files for ideas on what to keep and what to throw away.

## *Email / Computer files*

Organize the files and your computer and delete what you don't need anymore so it's not taking up valuable disk space. Then spend some time decluttering and organizing your email.